



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

Building Partnerships – Building Communities

October 10<sup>th</sup>, 2016

Ron V. Mitchell  
1351 Naneum Road  
Ellensburg WA  
98926

RE: Mitchell Boundary Line Adjustment,

Map Number 18-19-33020-0001      Parcel Number 614834  
Map Number 18-19-33020-0003      Parcel Number 300936

Dear Applicant,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A recorded survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. The project will need to comply with the Kittitas Reclamation District General Guidelines. For further information, please contact the District at (509) 925-6158.
4. Please refer to the attached Kittitas County Public Works and Kittitas County Fire Marshall comment memos for information regarding additional requirements.

In addition, please be advised that any future development on the properties must observe stream and shorelines setbacks in compliance with Kittitas County Code Chapters 17A and 17B.

If you have any further questions, please feel free to contact me.

Sincerely,

Dusty Pilkington  
Staff Planner  
(509)-962-7079  
dusty.pilkington@co.kittitas.wa.us